

The Larsen Trust – Application for Grant Funding

I am applying for

- Myself (please skip to Applicant's Details at Section 2)
- Someone else (please complete Referrer's Details at Section 1)

1. Referrer's Details

Relationship to applicant

- Parent (where the applicant is under the age of 16)
- Guardian (of an Adult with Incapacity)
- I have Power of Attorney
- Other (please state below)

Title

- Miss
- Ms
- Mrs
- Mr
- Other (please state below)

First name

Surname

Phone number

Email address

Address

2. Applicant's Details

The Trust can only offer grants to individuals with a learning disability who live in the South Lanarkshire Council area.

- I meet this criteria
- I do not meet the criteria

Title

- Miss
- Ms
- Mrs
- Mr
- Other (please state below)

First name

Surname

Date of birth

Email address

Phone number

Address

National Insurance Number

3. Help us to Promote the Trust

Where did you hear about us?

4. Grant Details

How much do you need? (Grants of £100 - £1,000 are available)

In your own words, please tell us what the money is for and what difference the grant would make

Have you ever received money from The Larsen Trust 2020?

- Yes
- No

Have you ever applied for funding from The Larsen Trust 2020?

- Yes
- No

Do you receive any means-tested benefits?

- Yes
- No

Please tell us which means-tested benefits you receive

- Universal Credit
- Pension Credit
- Housing Benefit
- Tax Credits (Child Tax Credits / Working Tax Credit)
- Council Tax Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Income Support
- Other

If I am offered a grant from The Larsen Trust 2020, I agree:

(Please select all 5 options)

- To provide proof of identity, proof of address (and benefit eligibility if you have told us you receive at least one means-tested benefit). I understand that funds will not be released until I have provided this documentation.
- To acknowledge receipt of the grant.
- To use grant funding for the purposes stated in my application. Any changes can only be made with the written agreement of the Trustees.
- To keep a record of invoices and receipts for anything purchased using grant funding and provide these to the Trustees, if requested.
- That all the information provided in this application is true, and I understand that the Trustees reserve the right to withhold a grant or require repayment if they find out that deliberately false or misleading information has been provided as part of the application.

5. Supporting Documentation

Please provide evidence of a learning disability by sending us at least **one** item from this list:

- child's education/learning plan
- diagnostic or review report or educational psychologist assessment, health and social care support plan, communication passport or similar
- a supporting letter from GP, health professional, social worker or school/college
- a report prepared by a doctor in support of an application for guardianship

Please provide evidence that you live in the South Lanarkshire Council area by sending us **one** item from this list:

- benefit award letter (dated within the past 12 months)
- bank, building society, credit card or credit union statement (dated within the past 3 months)
- council tax bill, statement, demand letter or exemption certificate (for current council tax year)
- letter from HMRC (dated within the past 12 months)
- utility bill (dated within the past 3 months)
- tenancy agreement from housing association or legal authority (current and dated within the last 12 months)
- mortgage statement (dated within the past 12 months)
- UK driving licence (in date)
- Guardianship Order

Where the applicant lives in supported accommodation or residential care, and you don't have any of the items above, we can accept a letter from the support provider. This should be on headed paper, confirm the applicant's name, date of birth and address and be signed.

If the applicant is a **child** and can't provide an item from the list above, we can accept confirmation from their place of study or care or proof of child benefit or child tax credit.

If you are offered grant funding, we will need to check and verify your identity. We will do this by asking you to upload a photograph of one of these documents:

- Passport
- Blue badge
- Photocard driving licence
- Pensioner's travel pass
- Young person's ID card (under 18s only)
- Birth certificate

I agree to provide proof of identity if I am offered grant funding.

Please post your application form and supporting documents to **Cairn Trust Management, Regent House, 113 West Regent Street, Glasgow, G2 2RU.**

Data Protection Statement

The Trustees of The Larsen Trust 2020 (and Cairn Trust Management Ltd as administrators of the trust) collect information provided by, or on behalf of, applicants on the application form and any supporting documentation provided. This information is used solely to ascertain whether applicants qualify for financial assistance within the remit of the Trust. With regard to personal information, we will only ask for information that is necessary and not excessive or irrelevant.

We use Amiquis Resolutions as our Electronic ID and Verification Platform. All information transmitted during document checking is end-to-end encrypted, keeping your data secure.

Personal information will be held for only as long as is necessary in accordance with statutory data protection and financial guidelines.

Any person can ask to have access to the information that is held about them or about anyone for whom they are legally responsible. Requests should be made in writing to the Trustees and these will be dealt with to comply with the requirements of General Data Protection Regulation (GDPR.) For more information, please see our Privacy Policy.